



CANDIDATE EVALUATION FORM

Name of Applicant _____

Position _____

Department _____

Answer the following questions as they pertain to the requirements of the job:

Education

- excellent
- meets job requirements
- does not meet job requirements
- not applicable for this position

Comments _____

Relevant Job Experience

- excellent
- meets job requirements
- does not meet job requirements
- not applicable for this position

Comments _____

Supervisory Experience

- excellent
- meets job requirements
- does not meet job requirements
- not applicable for this position

Comments _____

Technical Skills

- excellent
- meets job requirements
- does not meet job requirements
- not applicable for this position

Comments _____

Interpersonal Skills

- excellent
- meets job requirements
- does not meet job requirements
- not applicable for this position

Comments _____

Motivation

- excellent
- meets job requirements
- does not meet job requirements
- not applicable for this position

Comments _____

Strengths

Comments _____

Weaknesses

Comments _____

Overall Ranking

- excellent
- meets job requirements
- does not meet job requirements
- not applicable for this position

Comments _____

Salary Expectations _____

Date Candidate Available to Begin Work _____

Interviewer _____

Date of Interview _____

ATTACH THIS FORM TO THE COMPLETED EMPLOYMENT APPLICATION