
____-____-____

Personal Allowances Worksheet

- A. Enter "1" for yourself if no one else can claim you as a dependent A. _____
- IN ADDITION TO A. ABOVE:**
- B. Enter "1" if you are married and you expect your spouse's wages to be from \$1,000 to \$3,500.
Enter "2" if you are married and your spouse has no income or expects to earn less than \$1,000 B. _____
- C. Enter "1" if you are a qualifying widow(er)..... C. _____
- D. Enter the number of dependents (other than your spouse or yourself) you will claim on
your tax return D. _____
- E. If you plan to itemize, claim adjustments to income, or have allowable tax credits and want to
reduce your withholding, complete the **Deductions, Adjustments, and Tax Credits Worksheet**
below and enter number from line 14..... E. _____
- F. Add lines A through E and enter total here and on line 1 of your **Employee's Withholding
Allowance Certificate** F. _____

Deductions, Adjustments, and Tax Credits Worksheet

- 1. Additional withholding allowances may be claimed if you expect to have allowable itemized
deductions exceeding the standard deduction. Enter an estimate of the total itemized
deductions to be claimed on your federal tax return less the amount of any State income tax
included in your federal deductions 1. _____
- 2. Enter

}	\$4,400 if head of household
	\$3,000 if single
	\$3,000 if married filing separately
	\$6,000 if married filing jointly or qualifying widow(er).....

 2. _____
- 3. Subtract line 2 from line 1, enter the result here 3. _____
- 4. Enter an estimate of your federal adjustments to income and your State deductions from
federal taxable income 4. _____
- 5. Add lines 3 and 4 5. _____
- 6. Enter an estimate of your nonwage income (such as dividends or interest)..... 6. _____
- 7. Enter an estimate of your State additions to federal taxable income (do not enter the
addition for state income tax or the additions for the standard deduction and personal exemption
inflation adjustment)..... 7. _____
- 8. Add lines 6 and 7..... 8. _____
- 9. Subtract line 8 from line 5..... 9. _____
- 10. Divide the amount on line 9 by \$2,500 (\$2,000 if you expect your income from all sources for
the year to equal or exceed the following amounts for your filing status: \$60,000 - single;
\$80,000 - head of household; \$50,000 - married or qualifying widow(er)) and enter the result
here. Drop any fraction..... 10. _____
- 11. If you are entitled to tax credits, for each \$175 (\$140 if you expect your income from all
sources for the year to equal or exceed the following amounts for your filing status: \$60,000 - single;
\$80,000 - head of household; \$50,000 - married or qualifying widow(er)) of tax credit, enter "1"
additional allowance 11. _____
- 12. Add lines 10 and 11 and enter total here..... 12. _____
- 13. If you completed this worksheet on the basis of married filing jointly, enter the number from line
12 that your spouse will claim 13. _____
- 14. **Subtract line 13 from line 12 and enter the total here and on line E of the **Personal Allowances
Worksheet****..... 14. _____